

# **Ladbroke Parish Council**

Minutes of the meeting of Ladbroke Parish Council held on Wednesday 7<sup>th</sup> October 2022 at 19:45 hrs in Ladbroke Village Hall.

1 **Present:** Cllrs Batty, Kemp, Copley, Morton, District Cllr Rock, County Cllr Kettle and Mrs J Chapman (Clerk).

2 **To receive apologies and approve reasons for absence.**  
Cllr Neal

**RESOLVED** to approve Cllr Neal's apologies

3 **Declaration of Interests**  
None

4 **Minutes of the Parish Council meeting held on 13<sup>th</sup> July 2022**

**RESOLVED** the minutes be accepted.

There was no meeting in September 2022 due to the death of HRH Queen Elizabeth II on 8<sup>th</sup> September 2022.

5. **Public Participation**  
None

6. **Matters arising from the minutes and for ongoing attention:**  
Cllr Batty raised his concerns relating to WALC introducing fees for late payment of invoices, he feels WALC ought to have written to Parish Councils individually about this as opposed to announcing it in the weekly update. Cllr Batty stated he finds the weekly update from WALC information overload, and he is no longer reading them.

7. **District and County Councillor Reports**

**District Cllr Rock** – understands the new 123+ bin scheme in Ladbroke is running ok albeit that the refuse in Ladbroke is collected over two different days. Cllr Rock is still dealing with “bin issues” elsewhere in his ward.

19:50 Cllr Kettle joined the meeting

**County Cllr Kettle** – confirmed he is willing to pay for “gateways” on the Harbury Road from his delegated budget.

8. **Financial**

8.1 **To approve the following payments.**

<b>Payee</b>	<b>Amount £</b>
Clerk Salary Aug 2022	146.92
Clerk Salary Sept 2022	146.72
Mrs J Chapman ¼ SLCC Membership (£171.00 / 4)	42.75
HMRC July, August, September	110.20
Mr M Neal reimbursement of locks and keys for noticeboard	13.99
Ladbroke Village Hall rental and storage charges	234.00

Npower streetlights 01.07.22 – 30.09.22	216.80
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**RESOLVED** the payments be approved.

**8.2 Receipt of credit from EON**

Seasonal Credit Charges 01.04.21 – 30.11.21 £46.69 – noted

**8.3 Bank Balance & Bank Reconciliation**

As at 30.06.22 £12,716.60 noted. Cllr Batty authorised the bank reconciliation sheet.

**8.4 Quarter 2 Budget Report 01.04.22 – 30.09.22**

Noted

**8.5 SAA central external auditor appointment arrangements**

**RESOLVED** Ladbroke Parish Council do not wish to opt out of this scheme.

**8.6 Online Banking - amendment to Clerks access from view to full delegate.**

**RESOLVED** – Clerk to be given full delegate access to online banking to allow online payments to be set up.

**8.7 Online Banking - Cllrs to apply for online banking**

**RESOLVED** Cllrs Morton, Kemp and Copley will apply for online banking

**8.8 Water Pump**

**RESOLVED** the water pump is to be serviced at a cost of £120.00

**9. Planning Matters**

**9.1 Consultation List**

The following planning applications have been received since the last meeting held on 13<sup>th</sup> July 2022.

Application	Address	Proposed	Parish Council comment
22/02542/TREE	The Old School House, School Lane, Ladbroke, Warwickshire CV47 2BX	- T1 - Yew - Crown lift to 5m o driveway and target prune long lateral branches to upper outer crown to bring back into a uniform shape. -T2 - Ash - Fell - T3 -Sycamore -Crown lift to 3 and target prune longest lateral branches back to suitable uniform H 1 - mature native hedge to front RH side of drive bordering the properties, remove to ground level to instal new fence line. H 2 - cypress hedges - reduce from 3 metres to 1.5 metres	Due by 28.09.22 but application has subsequently been withdrawn

- 9.2 The following planning decisions have been received since the last meeting held on 13<sup>th</sup> July 2022.

<b>Application</b>	<b>Address</b>	<b>Decision</b>
22/01626/FUL	Rectory Farm Cottage, Ladbroke, Southam, CV47 2DF	Permission with conditions
22/02542/TREE	The Old School House, School Lane, Ladbroke, Warwickshire CV47 2BX	Withdrawn
21/03197/LBC	Deppers Bridge Farm, Deppers Bridge, Southam, CV47 2SZ	Consent granted with conditions

**10. HS2**

Cllr Batty advised piling is due to start on the A423 for the next 2 – 3 months during the day. When concrete is being poured the work may run into the evening as the piling has to be continuous. HS2 Visitor Centre has been in Ladbroke. The TBM is due to start its second bore in November and it will take 6 months to complete. There has been increased activity at Windmill Hill and this will develop rapidly over the next 12 months.

**11. Website**

11.1 The website continues to be developed.

11.2 The website is for the sole use of the Parish Council. As the website is a .gov.uk site, no-one outside the Parish Council can have access to it.

**12. Health and Safety Policy**

**RESOLVED** to adopt the Health and Safety Policy.

**13. Grievance and Disciplinary Policy**

**RESOLVED** to adopt the Grievance and Disciplinary Policy.

**14. Risk Assessment**

**RESOLVED** to adopt the Risk Assessment.

**15. Councillor Code of Conduct**

**RESOLVED** to adopt the Councillor Code of Conduct.

**15.1 Councillors Declaration of Interests Form**

Cllrs Batty, Morton, Kemp and Copley completed a Declaration of Interests form.

**16. Standing Orders**

**RESOLVED** to adopt NALC Model Standing Orders

**17. Financial Regulations**

**RESOLVED** to adopt NALC revised Financial Regulations

**18. Severn Trent – Security of water supply to Ladbroke**

The Clerk advised Severn Trent dealt with a leak over the weekend 3<sup>rd</sup>/4<sup>th</sup> September 2022. They also dealt with a major leak on the 14<sup>th</sup> August, and subsequently applied a specialist repair clamp to a 300mm main on 21<sup>st</sup> August in Ladbroke. The Customer Service Manager has asked the operational team to take a detailed look into the frequency and locations of recent leaks to see if there is a pattern.

**19. Ladbroke Booklet**

Has gone to the printers, one error has been identified.

**20. Items for next Agenda**

Budget 2023 – 2024

Meeting closed 21:10 hrs

**Signed**

Date