

# Ladbroke Parish Council

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To all Members of the Council

7<sup>th</sup> September 2022

You are hereby summoned to attend a meeting of Ladbroke Parish Council to be held on Wednesday 12<sup>th</sup> October 2022 at 7.45 pm, in Ladbroke Village Hall for the purpose of transacting the following business.

Jackie Chapman  
Clerk to Ladbroke Parish Council

**The Public and Press are welcome to attend.**

## AGENDA

1. **Record of Members Present**
2. **To receive Apologies and approve reasons for Absence**
3. **Declaration of Interests**  
Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.
4. **To approve the Minutes of the Annual Parish Council Meeting held on 13<sup>th</sup> July 2022**  
Enclosure A
5. **Public Participation**
6. **Matters Arising from the minutes and for ongoing attention**
7. **District and County Councillor Reports**
8. **Financial**
  - 8.1 **Payments made since last meeting**

Payee	Amount £
Information Commissioners Office – yearly fee paid by DD	35.00

- 8.1 **To approve the following payments.**

Payee	Amount £
Clerk salary Aug 2022	146.92
Clerk salary Sept 2022	146.72
Mrs J Chapman ¼ of SLCC membership (£171.00/4 =)	42.75
HMRC July, Aug, Sept	110.20
Mr M Neal reimbursement of locks and keys for noticeboards	13.99
Ladbroke Village Hall rental and storage charges	234.00
Npower streetlights 01.07.22 – 30.09.22	216.80

- 8.2 **Receipt of credit from E-on**  
Eon – Seasonal Credit charges 01.04.21 - £30.11.21 £46.69 credit
- 8.3 **Bank Balance & Bank Reconciliation**  
As at 30.09.22 £12,716.60 Enclosure B

**8.4 Quarter 2 (01.04.22 – 30.09.22) Budget Report**  
Enclosure C

**8.5 Option to opt out of the SAAA central external auditor appointment arrangements**  
To determine if the Parish Council wish to opt out of the SAAA central external appointment arrangements, as per email circulated on 30<sup>th</sup> August 2022.

**8.6 On-line banking – amendment of Clerks access from view to full delegate**  
To confirm this action and sign bank mandate.

**8.7 On-line banking – application for all Cllrs to use online banking**  
To confirm this action and sign Cllrs applications, request to complete application circulated along with information how to make the application circulated by email on 30<sup>th</sup> August 2022.

**8.8 Water Pump**  
To agree for the Parish Council's water pump to be serviced at a cost of £120.00

**9. Planning Matters**

**9.1 Consultation List**

The following planning applications have been received since the last meeting held on 13<sup>th</sup> July 2022

<b>Application</b>	<b>Address</b>	<b>Proposed</b>	<b>Parish Council comment</b>
22/02542/TREE	The Old School House , School Lane, Ladbroke, Warwickshire CV47 2BX	- T1 - Yew - Crown lift to 5m over driveway and target prune long lateral branches to upper outer crown to bring back into a uniform shape. -T2 - Ash - Fell - T3 -Sycamore -Crown lift to 3m and target prune longest lateral branches back to suitable unions H 1 - mature native hedge to front RH side of drive bordering the two properties, remove to ground level to instal new fenceline. H 2 - cypress hedges - reduce from 3 metres to 1.5 metres	Due by 28.09.22 but application has subsequently been withdrawn

**9.2** The following planning decisions have been received since the last meeting held on 13<sup>th</sup> July 2022.

<b>Application</b>	<b>Address</b>	<b>Decision</b>
22/01626/FUL	Rectory Farm Cottage, Ladbroke, Southam, CV47 2DF	Permission with conditions
22/02542/TREE	The Old School House, School Lane, Ladbroke, Warwickshire CV47 2BX	Withdrawn
21/03197/LBC	Deppers Bridge Farm, Deppers Bridge, Southam, CV47 2SZ	Consent granted with conditions

**10. HS2**  
To receive any updates

**11. Website**  
**11.1** To receive an update on the website  
**11.2** To confirm use of the website

- 12. Health and Safety Policy**  
To consider adopting the proposed Health and Safety Policy Enclosure D
- 13. Grievance and Disciplinary Policy**  
To consider adopting the proposed Grievance and Disciplinary Policy Enclosure E
- 14. Risk Assessment**  
To consider adopting the proposed Risk Assessment Enclosure F
- 15. Councillor Code of Conduct**  
To consider adopting the Code of Conduct as adopted by Stratford on Avon District Council Enclosure G (Agreed at July meeting Cllrs would read this prior to this meeting)
- 15.1 Councillors to complete Declaration of Interest form.**  
To be completed by Cllrs at the meeting if the Code of Conduct is adopted. Enclosure H (Agreed at July meeting Cllrs would read this prior to this meeting)
- 16 Standing Orders**  
To consider adopting revised NALC Model Standing Orders. Enclosure I (Agreed at July meeting Cllrs would read this prior to this meeting)
- 17. Financial Regulations**  
To consider adopting NALC revised Financial Regulations. Enclosure J (Agreed at July meeting Cllrs would read this prior to this meeting)
- 18. Severn Trent – Security of Water Supply to Ladbroke.**
- 19. Ladbroke Booklet**
- 20. Items for next Agenda**
- 21. Date of next Meeting – 9<sup>th</sup> November 2022.**